



CARSON CITY CULTURE & TOURISM AUTHORITY
716 N CARSON ST., SUITE 100
CARSON CITY, NV 89701
(775)687-7410

Nevada Department of Taxation
3850 Arrowhead Dr., 2nd Floor
Carson City, NV 89706

CARSON CITY CULTURE & TOURISM AUTHORITY herewith submits the (TENTATIVE) -- (FINAL) budget for the
fiscal year ending June 30, 2025

This budget contains 3 funds, including Debt Service, requiring property tax revenues totaling \$ 0

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits,
the tax rate will be increased by an amount not to exceed 1%. If the final computation requires, the tax rate will be
lowered.

This budget contains 3 governmental fund types with estimated expenditures of \$ 3,210,246 and
0 proprietary funds with estimated expenses of \$ 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local
Government Budget and Finance Act).

CERTIFICATION

APPROVED BY THE GOVERNING BOARD
Only necessary for FINAL Budget
(Signature by DocuSign is acceptable)

CHRIS KIPP
(Print Name)
OPERATIONS & FINANCE MANAGER
(Title)

certify that all applicable funds and financial
operations of this Local Government are
listed herein

Signed: Chris Kipp

Dated: 04/02/24

Phone: 775-283-7682

Signature lines for the Governing Board approval.

SCHEDULED PUBLIC HEARING:
(Must be held from May 20, 2024 to May 31, 2024)

Date and Time: May 20th, 2024 1:00pm

Publication Date: May 8th, 2024

Place: Carson City Community Center, Robert "Bob" Crowell Board Room, 851 E. William St., Carson City, NV 89701

**CARSON CITY CULTURE & TOURISM AUTHORITY
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FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR YEAR 06/30/23	ESTIMATED CURRENT YEAR YEAR 06/30/24	BUDGET YEAR YEAR 06/30/25
General Government	3	3	3
Judicial			
Public Safety			
Public Works			
Sanitation			
Health			
Welfare			
Culture and Recreation	4	4	4
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	7	7	7

POPULATION (AS OF JULY 1)	57,073	58,314	58,923
2023 Governor's Certified Series Population of Nevada's Counties and Incorp Cities			
SOURCE OF POPULATION ESTIMATE* https://tax.nv.gov/Publications/Population_Statistics_and_Reports/			
Assessed Valuation (Secured and Unsecured Only)			
Net Proceeds of Mines			
TOTAL ASSESSED VALUE			
TAX RATE			
General Fund			
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
TOTAL TAX RATE			

* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

CARSON CITY CULTURE & TOURISM AUTHORITY
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

EXPENDITURES BY FUNCTION AND ACTIVITY	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/25	
	ACTUAL PRIOR YEAR ENDING 6/30/2023	ESTIMATED CURRENT YEAR ENDING 6/30/2024	TENTATIVE APPROVED	FINAL APPROVED
PAGE FUNCTION SUMMARY				
7 General Government	565,241	635,870	694,741	
Judicial				
Public Safety				
Public Works				
Sanitation				
Health				
Welfare				
7 Culture and Recreation	1,181,599	1,364,980	1,652,606	
Community Support				
Debt Service				
7 Intergovernmental Expenditures	287,983	482,777	477,949	
TOTAL EXPENDITURES - ALL FUNCTIONS	2,034,823	2,483,627	2,825,296	-
OTHER USES:				
CONTINGENCY (Not to exceed 3% of Total Expenditures all Functions)				
Transfers Out (Schedule T)				
TOTAL EXPENDITURES AND OTHER USES	2,034,823	2,483,627	2,825,296	-
ENDING FUND BALANCE:	2,573,641	2,664,442	2,588,119	-
TOTAL GENERAL FUND COMMITMENTS AND FUND BALANCE	4,608,464	5,148,069	5,413,415	-

CARSON CITY CULTURE & TOURISM AUTHORITY

(Local Government)

SCHEDULE B - GENERAL FUND

SCHEDULE B SUMMARY - EXPENDITURES, OTHER USES AND FUND BALANCE

GENERAL FUND - ALL FUNCTIONS

REVENUES	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/25	
	ACTUAL PRIOR YEAR ENDING 6/30/2023	ESTIMATED CURRENT YEAR ENDING 6/30/2024	TENTATIVE APPROVED	FINAL APPROVED
ROOM TAX	572,085	548,590	543,104	
Interest Income	6,221	1,800	300	
Subtotal	578,306	550,390	543,404	
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	287,961	229,181	80,981	
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	287,961	229,181	80,981	
TOTAL RESOURCES	866,267	779,571	624,385	-
EXPENDITURES				
INTERGOVERNMENTAL EXPENSES	65,000	150,000	-	
Subtotal	65,000	150,000	-	
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)	572,086	548,590	543,104	
ENDING FUND BALANCE	229,181	80,981	81,281	
TOTAL COMMITMENTS & FUND BALANCE	866,267	779,571	624,385	-

CARSON CITY CULTURE & TOURISM AUTHORITY
(Local Government)

FUND **V&T CAPITAL PROJECTS FUND**

REVENUES	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/25	
	ACTUAL PRIOR YEAR ENDING 6/30/2023	ESTIMATED CURRENT YEAR ENDING 6/30/2024	TENTATIVE APPROVED	FINAL APPROVED
ROOM TAX	572,086	548,590	543,104	
Interest Income	6,970	1,950	3,600	
Subtotal	579,056	550,540	546,704	-
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	322,658	496,839	993,085	
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	322,658	496,839	993,085	-
TOTAL RESOURCES	901,714	1,047,379	1,539,789	-
EXPENDITURES				
INTERGOVERNMENTAL EXPENSES	404,875	54,294	384,950	
Subtotal	404,875	54,294	384,950	-
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	496,839	993,085	1,154,839	
TOTAL COMMITMENTS & FUND BALANCE	901,714	1,047,379	1,539,789	-

CARSON CITY CULTURE & TOURISM AUTHORITY
(Local Government)

FUND **CAPITAL PROJECTS FUND**

LOBBYING EXPENSE ESTIMATE

Pursuant to NRS 354.600 (3), **each** (emphasis added) local government budget must obtain a separate statement of anticipated expenses relating to activities designed to influence the passage or defeat of legislation in an upcoming legislative session.

Nevada Legislature: 83rd Session; February 3, 2025 to June 3, 2025

1. Activity:	NONE	
2. Funding Source:		
3. Transportation	\$	_____ -
4. Lodging and meals	\$	_____ -
5. Salaries and Wages	\$	_____ -
6. Compensation to lobbyists	\$	_____ -
7. Entertainment	\$	_____ -
8. Supplies, equipment & facilities; other personnel and services spent in Carson City	\$	_____ -
Total	\$	_____ -

Entity: **CARSON CITY CULTURE & TOURISM AUTHORITY** Budget Year 2024-2025

SCHEDULE OF EXISTING CONTRACTS

Budget Year 2024-2025

Local Government: CARSON CITY CULTURE & TOURISM AUTHORITY

Contact: DAVID PETERSON, EXECUTIVE DIRECTOR

E-mail Address: dpeterson@visitcarsoncity.com

Daytime Telephone: 775-687-7410

Total Number of Existing Contracts: 2

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2024-25	Proposed Expenditure FY 2025-26	Reason or need for contract:
1	CASEY NEILON	7/1/2023	6/30/2026	15,750	16,500	FINANCIAL STATEMENTS & AUDITS
2	KPS3	7/1/2023	6/30/2027	300,000	295,000	Web/Digital Maint. & Dev., Creative Content & Public Relations
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			315,750	311,500	

Additional Explanations (Reference Line Number and Vendor):

SCHEDULE OF PRIVATIZATION CONTRACTS

Budget Year 2024-2025

Local Government: CARSON CITY CULTURE & TOURISM AUTHORITY

Contact: DAVID PETERSON, EXECUTIVE DIRECTOR

E-mail Address: dpeterson@visitcarsoncity.com

Daytime Telephone: 775-687-7410

Total Number of Privatization Contracts: **NONE**

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2024-25	Proposed Expenditure FY 2025-26	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1										
2										
3										
4										
5										
6										
7										
8	Total									

Attach additional sheets if necessary.



STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <https://tax.nv.gov>
Call Center: (866) 962-3707

LAS VEGAS OFFICE
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Las Vegas, Nevada 89119
Phone (702) 486-2300
Fax (702) 486-2373

JOE LOMBARDO
Governor
GEORGE KELESIS
Chair, Nevada Tax Commission
SHELLIE HUGHES
Executive Director

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Carson City, Nevada 89706
Phone: (775) 684-2000
Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane, Suite L235
Reno, NV 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

April 10, 2024

Chris Kipp, Operations & Finance Manager
Carson City Culture & Tourism Authority
716 N. Carson Street, Suite 100
Carson City, NV 89701

Re: Tentative Budget – Fiscal Year 2024-25

Dear Ms. Kipp:

The Department of Taxation has examined your fiscal year 2024-25 tentative budget pursuant to NRS 354.596(5) and finds it to be in compliance with the law and appropriate regulations.

Please be reminded a proof of publication of the notice of the public hearing must be transmitted to the Department with your final budget per NRS 354.598 (3).

Should you have any questions, please do not hesitate to contact me at (775) 684-2092 or by e-mail at tthorpe@tax.state.nv.us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ande Thorpe".

Ande Thorpe
Budget Analyst
Local Government Finance
Department of Taxation