

## MARK TWAIN DAYS VENDOR/EXHIBITOR RULES AND REGULATIONS

All vendor/exhibitor applications must be approved by the Mark Twain Days Committee. Priority will be given to products that fit the late 1800s - early 1900s in Nevada theme, i.e. natural, handmade, etc.

A \$100 fee per booth space is required and must be received by March 31. Non-profits may apply for a waiver of the fee.

Booth fees are non-refundable after March 31. Fees will be returned if the event is canceled by Visit Carson City due to weather or other unforeseen circumstances. If part of the event is canceled, the fees will be prorated.

Vendors are required to provide their own booth/tent/tables/chairs and equipment. Your assigned space will accommodate a 10' x 10' booth.

Booth Spaces will be assigned - No changing without approval. All the booth spaces are great. We will assign them according to items for sale to keep the Marketplace varied.

Tie-downs are **absolutely** required for all vendor tents. No staking on parking lot.

Marketplace hours are 10 am - 4 pm - Vendors must commit to staffing their booth during those times.

Exhibit and Marketplace booths to be set up before 9:30 am, Saturday, April 22.

Set up/load-in (before 9:30 am) and take down (after 4 pm) times strictly enforced.

No power outlets available.

All products sold must be originally crafted items. Re-sale of commercially manufactured items is not permitted.

Pre-packaged Gourmet Food Vendors must obtain a Health Permit from Carson City Health Department prior to the event.

No political signage, materials or items for sale, please.

Vendors may not sell prepared food items or beverages from their booth.

Keep the vendor area trash free and your booth professionally tidy at all times. Vendors are required to take any trash they generate with them for disposal.

As security is not provided, we encourage all vendors to remove items at the end of the day Saturday and restock on Sunday.

Visit Carson City, the City of Carson City, The Carson City Culture and Tourism Authority, The Nugget and the Nugget Trust are **not** responsible for securing vendor equipment or products.

Vendors and Exhibitors are encouraged (though not required) to dress in period costume to enhance the festival experience for our visitors.

Vendors must follow all City of Carson City and State of Nevada business laws. Collection and reporting of sales tax is the sole responsibility of the vendor.

An Information, Emergency Assistance & Lost and Found contact number and location will be provided prior to the event.

The Hold Harmless/Indemnification Release included with the Vendor/Exhibitor Application is required of all vendors and includes these Rules and Regulations.