

**Carson City Culture & Tourism Authority
Agenda Report**

Date Submitted: 05/03/22

Agenda Date Requested: 05/09/22

Time Requested: 5 Minutes

To: Carson City Culture & Tourism Authority - Board of Directors

From: David Peterson, Executive Director (dpeterson@visitcarsoncity.com)

Subject Title: Discussion and possible action regarding approval of Amendment #02 to Contract #CTA1920-001 with KPS3 titled "Creative Content/Development & Public Relations/External Communications" increasing the contact amount by an additional \$173,500.00, for a total contract sum of \$560,000.00, and extending the term of the Contract for one year through June 30, 2023.

Staff Summary: This amendment would increase the contract amount to \$560,000.00 and extend the contract term through 06/30/23. All other terms would remain the same.

Type of Action Requested:

Resolution

Ordinance

Formal Action/Motion

Other (Specify) Presentation Only

Recommended Board Action: **I move to approve Amendment #02.**

Applicable Statute, Code, Policy, Rule or Regulation:

Fiscal Impact: up to \$173,500.00

Explanation of Impact:

Funding Source: 7407201-500349

Supporting Material/Attachments: Amendment #02 to Contract #CTA1920-001

Prepared By: Chris Kipp, Operations & Finance Manager

SECOND AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT

Contract No. CTA1920-001

Title: Creative Content/Development & Public Relations/External Communications

CARSON CITY CULTURE & TOURISM AUTHORITY (the "CTA") and KPS3 (the "Contractor") hereby amend the INDEPENDENT CONTRACTOR AGREEMENT, Contract No. CTA1920-001 Creative Content/Development & Public Relations/External Communications ("Agreement") as follows:

The Contractor and the CTA agree to extend the contract term by one additional fiscal year, with the amended contract term ending June 30, 2023.

Further, the Contractor and the CTA agree that in accordance with the terms of the Agreement and for the extension of services, CTA agrees to pay Contractor compensation based upon Time and Materials and the Scope of Work (Section 2 of Agreement) Fee Schedule for the extended services for a not to exceed maximum amount of one hundred and seventy-three thousand and five hundred dollars (\$173,500.00). As set forth under the Agreement and this Amendment, the total Contract Sum shall not exceed a maximum amount of five hundred and sixty thousand dollars (\$560,000.00).

Except as set forth in this Amendment, the Agreement and First Amendment are unaffected and shall continue in full force and effect in accordance with their terms.

This Second Amendment will become effective as of July 1, 2022, after being signed by the required parties.

"CONTRACTOR"

KPS3

"CTA"

Carson City Cultural & Tourism Authority

By: _____
Rob Gaedtke, President and CEO

By: _____
David Peterson, Executive Director

Dated: _____

Dated: _____