

# NOTICE OF SPECIAL JOINT MEETING OF THE CARSON CITY CULTURE & TOURISM AUTHORITY AND THE CARSON CITY CULTURAL COMMISSION

**Day:** Monday  
**Date:** October 11, 2021  
**Time:** 6:00 pm  
**Location:** Carson City Community Center, **Bob Boldrick Theater**  
851 E. William St.,  
Carson City, NV 89701

## AGENDA

**The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the applicable Directives issued under authority of the Governor's Declaration of Emergency, including Directive 045 and 047, and subject to any potential changes in state or federal mandates or guidelines, face coverings are required to be worn when attending this meeting in person.**

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream joint meeting of the Board of Directors of the Carson City Culture & Tourism Authority ("CTA") and the Carson City Cultural Commission ("CCCC") at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. CTA and the CCCC do not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of CTA or CCCC staff may delay, interrupt or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: [ckipp@visitcarsoncity.com](mailto:ckipp@visitcarsoncity.com). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Members of the public who wish to provide public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Public comment will be limited to three minutes per person. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:  
Phone Number: 1-408-418-9388  
Meeting Number: 2492 975 6263

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- 1. Call to Order**
  - 2. Roll Call and Determination of Quorum**
  - 3. Pledge of Allegiance**
  - 4. Public Comment:\*\*** The public is invited at this time to comment on and discuss any topic that is relevant to or within the authority of this public body.

5. **For Possible Action:** Discussion and possible action regarding a recommendation to the Carson City Board of Supervisors concerning proposed revisions and updates to the text, goals, and policies of the Carson City Arts & Culture Master Plan. – **Debra Soule** (dsoule@visitcarsoncity.com)

Staff Summary: Over the last several months, CTA staff has engaged with the various stakeholder groups to develop proposed revisions and updates to the Carson City Arts & Culture Master Plan. CTA staff will present the proposed updates and revisions. Based on the discussion and input by the CTA and CCCC, staff will develop a final draft of the plan for recommendation of approval by the Carson City Board of Supervisors.

6. **Public Comment:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

7. **For Possible Action:** To Adjourn.

\*\*\*\*PUBLIC COMMENT LIMITATIONS – The CTA and CCCC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair may call for or allow additional individual-item public comment at the time of the body’s consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as City staff or an applicant; or (2) it involves any person’s or entity’s due process appeal or hearing rights provided by statute or the Carson City Municipal Code. Public Comment may be limited to three minutes per person to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.

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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the CTA Office. You are encouraged to attend this meeting and participate by commenting on any agendized item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify CTA in writing at 716 N. Carson Street, Carson City, NV, 89701, or by calling (775) 687-7410 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting, contact Chris Kipp at [CKipp@visitcarsoncity.com](mailto:CKipp@visitcarsoncity.com) or call (775) 687-7410.

The agenda and supporting material are available on the CTA web site: [www.visitcarsoncity.com](http://www.visitcarsoncity.com) and at the office of CTA – 716 N. Carson Street, Suite 100, Carson City, Nevada.

If a person willfully disrupts a meeting, to the extent that its orderly conduct is made impractical, the person may be removed or excluded from the meeting. NRS 241.030(4).

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This notice has been posted at the following locations:  
Office of Visit Carson City NV - 716 North Carson Street  
City Hall - 201 North Carson Street  
[www.visitcarsoncity.com/travel-industry/meetings/](http://www.visitcarsoncity.com/travel-industry/meetings/)  
<http://notice.nv.gov>