

Carson City Culture & Tourism Authority  
Agenda Report

Date Submitted: 12/09/20  
Agenda Date Requested: 12/14/20  
Time Requested: 5 Minutes

To: Carson City Culture & Tourism Authority - Board of Directors  
From: David Peterson, Executive Director ([dpeterson@visitcarsoncity.com](mailto:dpeterson@visitcarsoncity.com))

Subject Title: Discussion and possible action regarding approval of the CTA Statement of Accounts Payable checks and P-card charges for October 2020 & November 2020.

Staff Summary: The CTA Board will review the invoice listing for Accounts Payable Checks totaling \$43,536.57 in October 2020 and \$37,622.18 in November 2020 and P-card charges totaling \$8,113.89 for October 2020 and \$11,772.89 for November 2020, for possible approval.

Type of Action Requested:

Resolution  Ordinance  
 Formal Action/Motion  Other (Specify) Presentation Only

Recommended Board Action: I move to approve the CTA Account Activity Statement of Accounts Payable Checks and P-Card charges for October and November 2020.

Applicable Statute, Code, Policy, Rule or Regulation: n/a

Fiscal Impact:

Explanation of Impact:

Funding Source:

Supporting Material/Attachments: CTA Invoice Listing of Accounts Payable Checks & P-Card Statements for October and November 2020.

Prepared By: Chris Kipp, Operations Manager

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City of Carson City  
INVOICE LIST BY GL ACCOUNT

P 1  
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| YEAR/PERIOD: 2021/4 TO 2021/4 | ACCOUNT/VENDOR               | INVOICE             | PO                 | YEAR/PR | TYP | S     | CHECK RUN | CHECK              | DESCRIPTION         |
|-------------------------------|------------------------------|---------------------|--------------------|---------|-----|-------|-----------|--------------------|---------------------|
|                               |                              |                     | CTA - EXECUTIVE    |         |     |       |           |                    |                     |
| 7407200                       | 740-98-72-7200-000-500440-   |                     |                    |         |     |       |           |                    |                     |
|                               | 000360 CARSONCITY SQUARE LLC | 2223                | 0                  | 2021    | 4   | INV P | 5,266.00  | 1106200L 903084088 | 202011 Rent-09/02/2 |
|                               |                              |                     |                    |         |     |       | 5,266.00  |                    |                     |
|                               |                              |                     |                    |         |     |       | 5,266.00  |                    |                     |
|                               |                              |                     | ACCOUNT TOTAL      |         |     |       |           |                    |                     |
|                               |                              |                     | OPERATING SUPPLIES |         |     |       |           |                    |                     |
| 740-98-72-7200-000-500625-    | 001638 PURCHASEPOWER         | 202010PurchasePower | 0                  | 2021    | 4   | INV P | 1,990.10  | 1016200L 903083699 | 202010 Add Postage  |
| 002390 CITICARDS              | 127216846                    |                     | 0                  | 2021    | 4   | INV P | 129.99    | 1009200L 903083490 |                     |
|                               |                              |                     |                    |         |     |       | 2,120.09  |                    |                     |
|                               |                              |                     |                    |         |     |       | 2,120.09  |                    |                     |
|                               |                              |                     | ACCOUNT TOTAL      |         |     |       |           |                    |                     |
|                               |                              |                     | TELEPHONE          |         |     |       |           |                    |                     |
| 740-98-72-7200-000-500710-    | 000071 ALLSTREAM             | 638-2321            | 0                  | 2021    | 4   | INV P | 1.53      | 1016200L 903083591 |                     |
|                               | 000071 ALLSTREAM             | 638-2321            | 0                  | 2021    | 4   | INV P | 1.42      | 1023200L 903083755 |                     |
|                               | 000071 ALLSTREAM             | 7200                | 0                  | 2021    | 4   | INV P | 21.97     | 1023200L 903083755 |                     |
|                               | 000071 ALLSTREAM             | 7200                | 0                  | 2021    | 4   | INV P | 21.32     | 1023200L 903083755 |                     |
|                               |                              |                     |                    |         |     |       | 46.24     |                    |                     |
|                               |                              |                     |                    |         |     |       | 46.24     |                    |                     |
|                               |                              |                     | ACCOUNT TOTAL      |         |     |       |           |                    |                     |
|                               |                              |                     | POWER              |         |     |       |           |                    |                     |
| 740-98-72-7200-000-500712-    | 001458 NVENERGY              | 67482002802261-     | 09 0               | 2021    | 4   | INV P | 172.89    | 1016200L 903083691 | 08/31/20-09/29/20 1 |
|                               | 001458 NVENERGY              | 67482002802279-     | 09 0               | 2021    | 4   | INV P | 88.73     | 1016200L 903083692 | 08/31/20-09/29/20 1 |
|                               |                              |                     |                    |         |     |       | 261.62    |                    |                     |
|                               |                              |                     |                    |         |     |       | 261.62    |                    |                     |
|                               |                              |                     | ACCOUNT TOTAL      |         |     |       |           |                    |                     |
|                               |                              |                     | HEATING            |         |     |       |           |                    |                     |
| 740-98-72-7200-000-500713-    | 000360 CARSONCITY SQUARE LLC | 2223                | 0                  | 2021    | 4   | INV P | 42.78     | 1106200L 903084088 | 202011 Rent-09/02/2 |
|                               |                              |                     |                    |         |     |       | 42.78     |                    |                     |
|                               |                              |                     |                    |         |     |       | 42.78     |                    |                     |
|                               |                              |                     | ACCOUNT TOTAL      |         |     |       |           |                    |                     |
|                               |                              |                     | 3/8% NCOT          |         |     |       |           |                    |                     |
| 740-98-72-7200-000-502512-    | 001342 NEVADADEPARTMENTOFTA  | 202007NVTAX         | 0                  | 2021    | 4   | INV P | 8,547.93  | 1009200L 903083524 | 202007 NCOT 3/8%    |
|                               | 001342 NEVADADEPARTMENTOFTA  | 202008NVTAX         | 0                  | 2021    | 4   | INV P | 8,241.18  | 1016200L 903083677 | 202008 NCOT 3/8%    |
|                               |                              |                     |                    |         |     |       | 16,789.11 |                    |                     |
|                               |                              |                     |                    |         |     |       | 16,789.11 |                    |                     |
|                               |                              |                     | ACCOUNT TOTAL      |         |     |       |           |                    |                     |
|                               |                              |                     | ORG 7407200 TOTAL  |         |     |       |           |                    |                     |
|                               |                              |                     | 24,525.84          |         |     |       |           |                    |                     |
|                               |                              |                     | CTA - MARKETING    |         |     |       |           |                    |                     |
| 7407201                       | 740-98-72-7201-000-500340-   |                     |                    |         |     |       |           |                    |                     |
|                               | 002641 ANDREASPRIMO          | 2020-236            | 0                  | 2021    | 4   | INV P | 1,687.50  | 1016200L 903083595 | 10/01/20-12/31/20   |
|                               |                              |                     |                    |         |     |       | 1,687.50  |                    |                     |
|                               |                              |                     |                    |         |     |       | 1,687.50  |                    |                     |
|                               |                              |                     | ACCOUNT TOTAL      |         |     |       |           |                    |                     |

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INVOICE LIST BY GL ACCOUNT

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| YEAR/PERIOD: 2021/4 TO 2021/4 | ACCOUNT/VENDOR              | INVOICE                       | PO | YEAR/PR | TYP | S     | CHECK RUN         | CHECK              | DESCRIPTION              |
|-------------------------------|-----------------------------|-------------------------------|----|---------|-----|-------|-------------------|--------------------|--------------------------|
|                               | 740-98-72-7201-000-500349-  |                               |    |         |     |       |                   |                    | CONTRACTUAL SERVICES     |
|                               | 000417 CERTIFIEDFOLDERDISPL | 581364                        | 0  | 2021    | 4   | INV P | 2,098.77          | 1016200L 903083616 | 10/01/20-12/31/20        |
|                               | 001050 KPS3                 | 42551                         | 0  | 2021    | 4   | INV P | 3,780.00          | 1023200L 903083803 | 202009 #1920-001 CR      |
|                               | 001050 KPS3                 | 42552                         | 0  | 2021    | 4   | INV P | 1,443.75          | 1023200L 903083803 | 202009 #1920-003 WE      |
|                               |                             |                               |    |         |     |       | 5,223.75          |                    |                          |
|                               |                             |                               |    |         |     |       | ACCOUNT TOTAL     |                    | 7,322.52                 |
|                               | 740-98-72-7201-000-500444-  |                               |    |         |     |       |                   |                    | OFFICE EQUIPMENT RENTAL  |
|                               | 001048 KONICAMINOLTABUSINES | 268510025                     | 0  | 2021    | 4   | INV P | 1,176.40          | 1023200L 903083802 | 09/26/20-10/25/20 M      |
|                               |                             |                               |    |         |     |       | ACCOUNT TOTAL     |                    | 1,176.40                 |
|                               | 740-98-72-7201-000-500540-  |                               |    |         |     |       |                   |                    | PUBLICITY/SPECIAL EVENTS |
|                               | 001337 NEVADADAYINC         | 2020001                       | 0  | 2021    | 4   | INV P | 5,000.00          | 1030200L 903084021 | NV Day Diamond Spon      |
|                               |                             |                               |    |         |     |       | ACCOUNT TOTAL     |                    | 5,000.00                 |
|                               | 740-98-72-7201-000-500542-  |                               |    |         |     |       |                   |                    | PRINTING/ADVERTISING     |
|                               | 000372 CARSONNOWLLC         | 0005132                       | 0  | 2021    | 4   | INV P | 400.00            | 1016200L 903083607 | 10/02/20-11/01/20        |
|                               | 002395 ACARLISLE&COMPANY    | 564531                        | 0  | 2021    | 4   | INV P | 2,991.85          | 1030200L 903083962 | Small Visitor Guide      |
|                               |                             |                               |    |         |     |       | ACCOUNT TOTAL     |                    | 3,391.85                 |
|                               | 740-98-72-7201-000-500625-  |                               |    |         |     |       |                   |                    | OPERATING SUPPLIES       |
|                               | 001865 SILVERSTATEINDUSTRIE | 01-06 2100280                 | 0  | 2021    | 4   | INV P | 337.50            | 1106200L 903084190 | 150 Koozies 4" Tall      |
|                               | 002390 CITICARDS            | 1276181108                    | 0  | 2021    | 4   | INV P | 69.96             | 1009200L 903083490 |                          |
|                               |                             |                               |    |         |     |       | ACCOUNT TOTAL     |                    | 407.46                   |
|                               |                             |                               |    |         |     |       | ORG 7407201 TOTAL |                    | 18,985.73                |
|                               | 7407211                     |                               |    |         |     |       |                   |                    | CTA - VISITORS CENTER    |
|                               | 740-98-72-7211-000-500625-  |                               |    |         |     |       |                   |                    | OPERATING SUPPLIES       |
|                               | 000724 FIRSTCHOICESERVICES  | 540803                        | 0  | 2021    | 4   | INV P | 25.00             | 1106200L 903084111 | 202011 Rental            |
|                               |                             |                               |    |         |     |       | ACCOUNT TOTAL     |                    | 25.00                    |
|                               |                             |                               |    |         |     |       | ORG 7407211 TOTAL |                    | 25.00                    |
| =====                         |                             |                               |    |         |     |       |                   |                    |                          |
|                               | FUND 740                    | CARSON CITY TOURISM AUTHORITY |    |         |     |       | TOTAL:            |                    | 43,536.57                |
| =====                         |                             |                               |    |         |     |       |                   |                    |                          |

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INVOICE LIST BY GL ACCOUNT

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| YEAR/PERIOD: 2021/5 TO 2021/5 | ACCOUNT/VENDOR              | INVOICE         | PO | YEAR/PR | TYP  | S     | CHECK RUN | CHECK              | DESCRIPTION                            |
|-------------------------------|-----------------------------|-----------------|----|---------|------|-------|-----------|--------------------|--|
|                               | 7407200                     |                 |    |         |      |       |           |                    | CTA - EXECUTIVE                        |
|                               | 740-98-72-7200-000-500349-  |                 |    |         |      |       |           |                    | CONTRACTUAL SERVICES                   |
|                               | 002313 MACLEODWATTS         | 201113CCCTA     | 0  | 2021    | 5    | INV P | 2,250.00  | 1127200L 903084578 | FYE 2020 GASB75                        |
|                               |                             |                 |    |         |      |       | 2,250.00  |                    | ACCOUNT TOTAL                          |
|                               | 740-98-72-7200-000-500444-  |                 |    |         |      |       |           |                    | OFFICE EQUIPMENT RENTAL                |
|                               | 001848 SIERRAOFFICESOLUTION | IN1707208       | 0  | 2021    | 5    | INV P | 21.82     | 1204200L 903084732 | 08/20/20-11/19/20                      |
|                               |                             |                 |    |         |      |       | 21.82     |                    | ACCOUNT TOTAL                          |
|                               | 740-98-72-7200-000-500710-  |                 |    |         |      |       |           |                    | TELEPHONE                              |
|                               | 000071 ALLSTREAM            | 638-2321        | 0  | 2021    | 5    | INV P | .60       | 1120200L 903084376 |  |
|                               | 000071 ALLSTREAM            | 7200            | 0  | 2021    | 5    | INV P | 20.76     | 1120200L 903084376 |  |
|                               |                             |                 |    |         |      |       | 21.36     |                    |  |
|                               |                             |                 |    |         |      |       | 21.36     |                    | ACCOUNT TOTAL                          |
|                               | 740-98-72-7200-000-500712-  |                 |    |         |      |       |           |                    | POWER                                  |
|                               | 001458 NVENERGY             | 67482002802261- | 10 | 0       | 2021 | 5     | INV P     | 142.23             | 1120200L 903084450 09/29/20-10/28/20 1 |
|                               | 001458 NVENERGY             | 67482002802279- | 10 | 0       | 2021 | 5     | INV P     | 76.09              | 1120200L 903084450 09/29/20-10/28/20 1 |
|                               |                             |                 |    |         |      |       | 218.32    |                    |  |
|                               |                             |                 |    |         |      |       | 218.32    |                    | ACCOUNT TOTAL                          |
|                               | 740-98-72-7200-000-502512-  |                 |    |         |      |       |           |                    | 3/8% NCOT                              |
|                               | 001342 NEVADADEPARTMENTOFTA | 202009NVTAX     | 0  | 2021    | 5    | INV P | 6,913.21  | 1127200L 903084609 | 202009 NCOT 3/8%                       |
|                               |                             |                 |    |         |      |       | 6,913.21  |                    | ACCOUNT TOTAL                          |
|                               |                             |                 |    |         |      |       | 9,424.71  |                    | ORG 7407200 TOTAL                      |
|                               | 7407201                     |                 |    |         |      |       |           |                    | CTA - MARKETING                        |
|                               | 740-98-72-7201-000-500340-  |                 |    |         |      |       |           |                    | CONTRACT EMPLOYEES                     |
|                               | 003066 KARILYNKAYOWEN       | 11112020        | 0  | 2021    | 5    | INV P | 1,500.00  | 1127200L 903084571 | RT-CRF-009 Influen                     |
|                               | 003070 2TRAVELDADS          | 1070            | 0  | 2021    | 5    | INV P | 4,500.00  | 1127200L 903084532 | RT-CRF-009 Influen                     |
|                               |                             |                 |    |         |      |       | 6,000.00  |                    | ACCOUNT TOTAL                          |
|                               | 740-98-72-7201-000-500349-  |                 |    |         |      |       |           |                    | CONTRACTUAL SERVICES                   |
|                               | 001050 KPS3                 | 42706           | 0  | 2021    | 5    | INV P | 4,996.25  | 1106200L 903084126 | #1920-001 CREATIVE/                    |
|                               | 001050 KPS3                 | 42708           | 0  | 2021    | 5    | INV P | 997.50    | 1106200L 903084126 | #1920-003 WEB/CRM 2                    |
|                               |                             |                 |    |         |      |       | 5,993.75  |                    |  |
|                               |                             |                 |    |         |      |       | 5,993.75  |                    | ACCOUNT TOTAL                          |
|                               | 740-98-72-7201-000-500444-  |                 |    |         |      |       |           |                    | OFFICE EQUIPMENT RENTAL                |
|                               | 001048 KONICAMINOLTABUSINES | 269154476       | 0  | 2021    | 5    | INV P | 1,176.40  | 1120200L 903084419 | 10/26/0-11/25/20 M                     |

12/04/2020 11:09  
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INVOICE LIST BY GL ACCOUNT

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| YEAR/PERIOD: 2021/5                                  | TO 2021/5 |    |         |     |       |           |          |           |                     |     |  |
|--|-----------|----|---------|-----|-------|-----------|----------|-----------|---------------------|-----|--|
| ACCOUNT/VENDOR                                       | INVOICE   | PO | YEAR/PR | TYP | S     | CHECK     | RUN      | CHECK     | DESCRIPTION         |     |  |
| 001049 KONICAMINOLTAPREMIER                          | 69178324  | 0  | 2021    | 5   | INV P | 690.09    | 1106200L | 903084125 | 09/01/20-09/30/20   | D   |  |
| 001049 KONICAMINOLTAPREMIER                          | 69915372  | 0  | 2021    | 5   | INV P | 690.09    | 1106200L | 903084125 | 11/01/20-11/30/20   | D   |  |
| 001049 KONICAMINOLTAPREMIER                          | 69915375  | 0  | 2021    | 5   | INV P | 2,623.55  | 1106200L | 903084125 | 11/01/20-11/30/20   | P   |  |
| 001049 KONICAMINOLTAPREMIER                          | 70289308  | 0  | 2021    | 5   | INV P | 690.09    | 1204200L | 903084687 | 12/01/20-12/31/20   | D   |  |
| 001049 KONICAMINOLTAPREMIER                          | 70289347  | 0  | 2021    | 5   | INV P | 2,623.55  | 1204200L | 903084687 | 12/01/20-12/31/20   | P   |  |
|  |           |    |         |     |       | 7,317.37  |          |           |                     |     |  |
| ACCOUNT TOTAL  |           |    |         |     |       | 8,493.77  |          |           |                     |     |  |
| 740-98-72-7201-000-500542- PRINTING/ADVERTISING      |           |    |         |     |       |           |          |           |                     |     |  |
| 000372 CARSONNOWLLC                                  | 0005193   | 0  | 2021    | 5   | INV P | 400.00    | 1120200L | 903084394 | 11/02/20-12/01/20   |     |  |
| 001364 NEVADAMAGAZINESTATEO                          | 20211806  | 0  | 2021    | 5   | INV P | 300.00    | 1106200L | 903084169 | 1/2 PG ADD 2020     | FAL |  |
| 001364 NEVADAMAGAZINESTATEO                          | 20211828  | 0  | 2021    | 5   | INV P | 5,500.00  | 1127200L | 903084610 | 2021 Visitor Guide  |     |  |
|  |           |    |         |     |       | 5,800.00  |          |           |                     |     |  |
| 003081 TRAVELSCAPELLC                                | 4408048   | 0  | 2021    | 5   | INV P | 1,500.00  | 1204200L | 903084743 | 10/15/20-01/15/21   | T   |  |
| ACCOUNT TOTAL  |           |    |         |     |       | 7,700.00  |          |           |                     |     |  |
| 740-98-72-7201-000-500545- MEMBERSHIP / PUBLICATIONS |           |    |         |     |       |           |          |           |                     |     |  |
| 001364 NEVADAMAGAZINESTATEO                          | 3K4KL     | 0  | 2021    | 5   | INV P | 9.95      | 1106200L | 903084169 | 1 YR DIGITAL SUBSCR |     |  |
| ACCOUNT TOTAL  |           |    |         |     |       | 9.95      |          |           |                     |     |  |
| ORG 7407201 TOTAL                                    |           |    |         |     |       | 28,197.47 |          |           |                     |     |  |
| =====  |           |    |         |     |       |           |          |           |                     |     |  |
| FUND 740 CARSON CITY TOURISM AUTHORITY TOTAL:        |           |    |         |     |       | 37,622.18 |          |           |                     |     |  |
| =====  |           |    |         |     |       |           |          |           |                     |     |  |

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12/04/2020 11:38  
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City of Carson City  
PURCHASE CARD STATEMENTS

P 38  
appcstmt

| Statement                     | Card Number                  | Name On Card             | Dept       | Code       | Status     | Year/Pr    | Total    |
|-------------------------------|------------------------------|--------------------------|------------|------------|------------|------------|----------|
| 2850                          | *****4100                    | LINDA MACAULEY           | 7200       | 102020     | Converted  | 2021/03    | 51.56    |
| GL Effective Date: 09/14/2020 |                              | Invoice Date: 09/14/2020 |            |            |            |            |          |
| Transactn.                    | Description                  | Vendor                   | Document   | Charged    | Posted     | Imported   | Amount   |
| 20158                         | OFFICE DEPOT -LABELS, BATTER | OFFICE DEPOT INC         | 1940058618 | 09/29/2020 | 09/30/2020 | 10/05/2020 | 51.56    |
| Org                           | Object Proj                  | Account Description      | PA Account | GL OVR?    |            | PA OVR?    | Amount   |
| 7407200                       | 500601                       | OFFICE SUPPLIES          |            | Y-Apprv    |            | N          | 51.56    |
| 2946                          | *****5118                    | David Peterson           | 7200       | 112020     | Released   | 2021/04    | 8,198.66 |
| GL Effective Date: 10/13/2020 |                              | Invoice Date: 10/13/2020 |            |            |            |            |          |
| Transactn.                    | Description                  | Vendor                   | Document   | Charged    | Posted     | Imported   | Amount   |
| 20736                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/04/2020 | 10/05/2020 | 10/13/2020 | 500.00   |
| 20737                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/02/2020 | 10/05/2020 | 10/13/2020 | 500.00   |
| 20738                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/07/2020 | 10/07/2020 | 10/13/2020 | 500.00   |
| 20739                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/09/2020 | 10/09/2020 | 10/13/2020 | 500.00   |
| 21089                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/11/2020 | 10/12/2020 | 10/19/2020 | 500.00   |
| 21090                         | FACEBK - AD CAMPAIGNS        | P-CARD OTP VENDOR        |            | 10/09/2020 | 10/12/2020 | 10/19/2020 | 626.35   |
| 21091                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/13/2020 | 10/14/2020 | 10/19/2020 | 500.00   |
| 21092                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/15/2020 | 10/16/2020 | 10/19/2020 | 500.00   |
| 21337                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/17/2020 | 10/19/2020 | 10/26/2020 | 500.00   |
| 21338                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/19/2020 | 10/20/2020 | 10/26/2020 | 500.00   |
| 21339                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/21/2020 | 10/22/2020 | 10/26/2020 | 500.00   |
| 21647                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/23/2020 | 10/26/2020 | 11/03/2020 | 500.00   |
| 21648                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/26/2020 | 10/26/2020 | 11/03/2020 | 500.00   |
| 21649                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/28/2020 | 10/29/2020 | 11/03/2020 | 500.00   |
| 21825                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 10/30/2020 | 11/02/2020 | 11/06/2020 | 500.00   |
| 21826                         | Pinterest Ads - AD CAMPAIGNS | P-CARD OTP VENDOR        |            | 11/01/2020 | 11/02/2020 | 11/06/2020 | 72.31    |
| 21827                         | GOOGLE - MEDIA BUYS          | P-CARD OTP VENDOR        |            | 11/02/2020 | 11/03/2020 | 11/06/2020 | 500.00   |
| Org                           | Object Proj                  | Account Description      | PA Account | GL OVR?    |            | PA OVR?    | Amount   |
| 7407201                       | 500542                       | PRINTING/ADVERTISING     |            | Y-Apprv    |            | N          | 8198.66  |

12/04/2020 11:38  
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City of Carson City  
PURCHASE CARD STATEMENTS

P 39  
appcstmt

| Statement                     | Card Number                  | Name On Card                   | Dept       | Code       | Status     | Year/Pr    | Total     |
|-------------------------------|------------------------------|--------------------------------|------------|------------|------------|------------|-----------|
| 2973                          | *****7554                    | David Peterson                 | 7200       | 112020     | Released   | 2021/04    | -1,600.48 |
| GL Effective Date: 10/13/2020 |                              | Invoice Date: 10/13/2020       |            |            |            |            |           |
| Transactn.                    | Description                  | Vendor                         | Document   | Charged    | Posted     | Imported   | Amount    |
| 20800                         | AMZN - CREDIT FOR INV #112-6 | P-CARD OTP VENDOR              |            | 10/05/2020 | 10/06/2020 | 10/13/2020 | -734.95   |
| 20801                         | CC CHAMBER OF COMMERCE - HAL | CARSON CITY CHAMBER OF COMMERC |            | 10/05/2020 | 10/06/2020 | 10/13/2020 | 100.00    |
| 21155                         | AMZN - CREDIT FOR INV #112-5 | P-CARD OTP VENDOR              |            | 10/12/2020 | 10/13/2020 | 10/19/2020 | -109.99   |
| 21156                         | B&H PHOTO - FILTER KIT & CIN | B&H FOTO & ELECTRONICS CORP.   |            | 10/11/2020 | 10/13/2020 | 10/19/2020 | 74.90     |
| 21157                         | AMZN - CREDIT FOR INV #112-5 | P-CARD OTP VENDOR              |            | 10/13/2020 | 10/14/2020 | 10/19/2020 | -109.99   |
| 21399                         | The Union - NSM & NSRM VIDEO | P-CARD OTP VENDOR              |            | 10/18/2020 | 10/20/2020 | 10/26/2020 | 139.50    |
| 21400                         | MANGIA TUTTO - POST CITY TAL | P-CARD OTP VENDOR              |            | 10/21/2020 | 10/23/2020 | 10/26/2020 | 110.00    |
| 21401                         | AMZN - CREDIT FOR INV #112-5 | P-CARD OTP VENDOR              |            | 10/23/2020 | 10/23/2020 | 10/26/2020 | -1069.95  |
| Org                           | Object Proj                  | Account Description            | PA Account | GL OVR?    |            | PA OVR?    | Amount    |
| 7407201                       | 500540                       | PUBLICITY/SPECIAL EVENTS       |            | Y-Apprv    | N          |            | 100.00    |
| 7407201                       | 500625                       | OPERATING SUPPLIES             |            | Y-Apprv    | N          |            | 324.40    |
| 7407201                       | 500625                       | OPERATING SUPPLIES             |            | N          | N          |            | -2024.88  |
| 2983                          | *****4100                    | LINDA MACAULEY                 | 7200       | 112020     | Approved   | 2021/04    | 328.98    |
| GL Effective Date: 10/13/2020 |                              | Invoice Date: 10/13/2020       |            |            |            |            |           |
| Transactn.                    | Description                  | Vendor                         | Document   | Charged    | Posted     | Imported   | Amount    |
| 20843                         | OFFICE DEPOT - DESKTOP PRINT | OFFICE DEPOT INC               |            | 10/14/2020 | 10/15/2020 | 10/19/2020 | 328.98    |
| Org                           | Object Proj                  | Account Description            | PA Account | GL OVR?    |            | PA OVR?    | Amount    |
| 7407200                       | 500601                       | OFFICE SUPPLIES                |            | Y-Apprv    | N          |            | 78.99     |
| 7407200                       | 500674                       | SMALL TOOLS/ EQUIPMENT         |            | Y-Apprv    | N          |            | 249.99    |
| 2991                          | *****8725                    | CHRISTINE KIPP                 | 7200       | 112020     | Approved   | 2021/04    | 629.61    |
| GL Effective Date: 10/13/2020 |                              | Invoice Date: 10/13/2020       |            |            |            |            |           |
| Transactn.                    | Description                  | Vendor                         | Document   | Charged    | Posted     | Imported   | Amount    |
| 20909                         | VZWRSS - 09/20/20-10/19/20   | P-CARD OTP VENDOR              |            | 10/10/2020 | 10/12/2020 | 10/19/2020 | 163.41    |
| 21231                         | ADT SECURITY 401131352 - Pur | P-CARD OTP VENDOR              |            | 10/18/2020 | 10/19/2020 | 10/26/2020 | 50.53     |
| 21232                         | ADOBE - 10/20/20-11/19/20 CR | P-CARD OTP VENDOR              |            | 10/21/2020 | 10/22/2020 | 10/26/2020 | 239.97    |
| 21495                         | INTL TRANS FOR PAYMO INV #20 | P-CARD OTP VENDOR              |            | 10/26/2020 | 10/26/2020 | 11/03/2020 | 0.15      |
| 21496                         | PAYMO - PRINTING PROJECT MAN | P-CARD OTP VENDOR              |            | 10/23/2020 | 10/26/2020 | 11/03/2020 | 18.95     |
| 21497                         | MAILCHIMP - 2020 10 LIST CHA | P-CARD OTP VENDOR              |            | 10/24/2020 | 10/26/2020 | 11/03/2020 | 156.60    |
| Org                           | Object Proj                  | Account Description            | PA Account | GL OVR?    |            | PA OVR?    | Amount    |
| 7407200                       | 500545                       | MEMBERSHIP / PUBLICATIONS      |            | Y-Apprv    | N          |            | 79.99     |
| 7407200                       | 500625                       | OPERATING SUPPLIES             |            | Y-Apprv    | N          |            | 50.53     |
| 7407200                       | 500710                       | TELEPHONE                      |            | Y-Apprv    | N          |            | 163.41    |
| 7407201                       | 500545                       | MEMBERSHIP / PUBLICATIONS      |            | Y-Apprv    | N          |            | 159.98    |
| 7407201                       | 500625                       | OPERATING SUPPLIES             |            | Y-Apprv    | N          |            | 175.70    |

12/04/2020 11:38  
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City of Carson City  
PURCHASE CARD STATEMENTS

P 40  
appcstmt

| Statement                     | Card Number                  | Name On Card                   | Dept       | Code       | Status     | Year/Pr    | Total  |
|-------------------------------|------------------------------|--------------------------------|------------|------------|------------|------------|--------|
| 3025                          | *****7162                    | Lydia Bruegge                  | 7200       | 112020     | Approved   | 2021/04    | 557.12 |
| GL Effective Date: 10/13/2020 |                              | Invoice Date: 10/13/2020       |            |            |            |            |        |
| Transactn.                    | Description                  | Vendor                         | Document   | Charged    | Posted     | Imported   | Amount |
| 21361                         | JESSICA WEAL - Nevada Day Po | P-CARD OTP VENDOR              |            | 10/17/2020 | 10/19/2020 | 10/26/2020 | 182.25 |
| 21671                         | WWW.FLIPSNACK.COM - Visitors | P-CARD OTP VENDOR              |            | 10/26/2020 | 10/27/2020 | 11/03/2020 | 48.00  |
| 21672                         | WALGREENS - CANDY FOR GIFT B | P-CARD OTP VENDOR              |            | 10/26/2020 | 10/27/2020 | 11/03/2020 | 27.48  |
| 21673                         | CC CHAMBER OF COMMERCE - Lea | CARSON CITY CHAMBER OF COMMERC |            | 10/27/2020 | 10/28/2020 | 11/03/2020 | 250.00 |
| 21674                         | INTERNATIONAL TRANSACTION -  | P-CARD OTP VENDOR              |            | 10/29/2020 | 10/29/2020 | 11/03/2020 | 0.39   |
| 21675                         | Epidemic Sound AB - MUSIC LI | P-CARD OTP VENDOR              |            | 10/29/2020 | 10/29/2020 | 11/03/2020 | 49.00  |
| Org                           | Object Proj                  | Account Description            | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| 7407201                       | 500330                       | TRAINING                       |            | Y-Apprv    | N          | 250.00     |        |
| 7407201                       | 500340                       | CONTRACT EMPLOYEES             |            | Y-Apprv    | N          | 182.25     |        |
| 7407201                       | 500625                       | OPERATING SUPPLIES             |            | Y-Apprv    | N          | 124.87     |        |

| Statement                     | Card Number                  | Name On Card             | Dept       | Code       | Status     | Year/Pr    | Total    |
|-------------------------------|------------------------------|--------------------------|------------|------------|------------|------------|----------|
| 3127                          | *****5118                    | David Peterson           | 7200       | 122020     | New        | 2021/05    | 7,913.92 |
| GL Effective Date: 11/09/2020 |                              | Invoice Date: 11/09/2020 |            |            |            |            |          |
| Transactn.                    | Description                  | Vendor                   | Document   | Charged    | Posted     | Imported   | Amount   |
| 22053                         | Google LLC ADS1180773 - Pur  | P-CARD OTP VENDOR        |            | 11/04/2020 | 11/05/2020 | 11/09/2020 | 500.00   |
| 22054                         | FACEBK 2SRP5XJDU2 - Purchas  | P-CARD OTP VENDOR        |            | 11/05/2020 | 11/06/2020 | 11/09/2020 | 895.08   |
| 22314                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/08/2020 | 11/09/2020 | 11/16/2020 | 500.00   |
| 22315                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/07/2020 | 11/09/2020 | 11/16/2020 | 500.00   |
| 22316                         | FACEBK ZAGLNXNCU2 - Purchas  | P-CARD OTP VENDOR        |            | 11/09/2020 | 11/10/2020 | 11/16/2020 | 118.84   |
| 22317                         | GOOGLE ADS1180773324 - Purch | P-CARD OTP VENDOR        |            | 11/11/2020 | 11/12/2020 | 11/16/2020 | 500.00   |
| 22318                         | GOOGLE ADS1180773324 - Purch | P-CARD OTP VENDOR        |            | 11/12/2020 | 11/13/2020 | 11/16/2020 | 500.00   |
| 22612                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/15/2020 | 11/16/2020 | 11/23/2020 | 500.00   |
| 22613                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/16/2020 | 11/17/2020 | 11/23/2020 | 500.00   |
| 22614                         | GOOGLE ADS1180773324 - Purch | P-CARD OTP VENDOR        |            | 11/18/2020 | 11/19/2020 | 11/23/2020 | 500.00   |
| 22877                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/22/2020 | 11/23/2020 | 12/01/2020 | 500.00   |
| 22878                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/20/2020 | 11/23/2020 | 12/01/2020 | 500.00   |
| 22879                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/24/2020 | 11/25/2020 | 12/01/2020 | 500.00   |
| 22880                         | GOOGLE ADS1180773324 - Purc  | P-CARD OTP VENDOR        |            | 11/27/2020 | 11/27/2020 | 12/01/2020 | 500.00   |
| 22881                         | FACEBK GF4QUXNDU2 - Purchas  | P-CARD OTP VENDOR        |            | 11/26/2020 | 11/27/2020 | 12/01/2020 | 900.00   |
| Org                           | Object Proj                  | Account Description      | PA Account | GL OVR?    | PA OVR?    | Amount     |          |
| 7407201                       | 500542                       | PRINTING/ADVERTISING     |            | Y-Apprv    | N          | 1395.08    |          |
| 999                           | 227500                       | P-CARD CLEARING          |            | N          | N          | 6518.84    |          |



12/04/2020 11:38  
CKipp

City of Carson City  
PURCHASE CARD STATEMENTS

P 41  
appcstmt

| Statement                     | Card Number                  | Name On Card              | Dept       | Code       | Status     | Year/Pr    | Total    |
|-------------------------------|------------------------------|---------------------------|------------|------------|------------|------------|----------|
| 3132                          | *****7162                    | Lydia Bruegge             | 7200       | 122020     | New        | 2021/05    | 1,663.22 |
| GL Effective Date: 11/09/2020 |                              | Invoice Date: 11/09/2020  |            |            |            |            |          |
| Transactn.                    | Description                  | Vendor                    | Document   | Charged    | Posted     | Imported   | Amount   |
| 22062                         | PRSA - Purchase              | P-CARD OTP VENDOR         |            | 11/04/2020 | 11/05/2020 | 11/09/2020 | 335.00   |
| 22341                         | WAL-MART #3408 - Purchase    | P-CARD OTP VENDOR         |            | 11/09/2020 | 11/10/2020 | 11/16/2020 | 1264.82  |
| 22342                         | SQ OLD WORLD COFFEE L - Pur  | P-CARD OTP VENDOR         |            | 11/10/2020 | 11/11/2020 | 11/16/2020 | 15.40    |
| 22897                         | WWW.FLIPSNACK.COM - Purchase | P-CARD OTP VENDOR         |            | 11/26/2020 | 11/27/2020 | 12/01/2020 | 48.00    |
| Org                           | Object Proj                  | Account Description       | PA Account | GL OVR?    |            | PA OVR?    | Amount   |
| 7407201                       | 500545                       | MEMBERSHIP / PUBLICATIONS |            | Y-Apprv    | N          |            | 335.00   |
| 999                           | 227500                       | P-CARD CLEARING           |            | N          | N          |            | 1328.22  |
| 3146                          | *****7554                    | David Peterson            | 7200       | 122020     | New        | 2021/05    | 1,380.00 |
| GL Effective Date: 11/09/2020 |                              | Invoice Date: 11/09/2020  |            |            |            |            |          |
| Transactn.                    | Description                  | Vendor                    | Document   | Charged    | Posted     | Imported   | Amount   |
| 22086                         | IN A STORY MEDIA - Purchase  | P-CARD OTP VENDOR         |            | 11/04/2020 | 11/05/2020 | 11/09/2020 | 500.00   |
| 22394                         | WACVB - Purchase             | P-CARD OTP VENDOR         |            | 11/12/2020 | 11/13/2020 | 11/16/2020 | 880.00   |
| Org                           | Object Proj                  | Account Description       | PA Account | GL OVR?    |            | PA OVR?    | Amount   |
| 7407201                       | 500340                       | CONTRACT EMPLOYEES        |            | Y-Apprv    | N          |            | 500.00   |
| 999                           | 227500                       | P-CARD CLEARING           |            | N          | N          |            | 880.00   |
| 3173                          | *****8725                    | CHRISTINE KIPP            | 7200       | 122020     | New        | 2021/05    | 613.10   |
| GL Effective Date: 11/09/2020 |                              | Invoice Date: 11/09/2020  |            |            |            |            |          |
| Transactn.                    | Description                  | Vendor                    | Document   | Charged    | Posted     | Imported   | Amount   |
| 22147                         | VZWRLSS APOCC VISB - Purchas | P-CARD OTP VENDOR         |            | 11/10/2020 | 11/10/2020 | 11/16/2020 | 224.31   |
| 22487                         | ADT SECURITY 401131352 - Pur | P-CARD OTP VENDOR         |            | 11/18/2020 | 11/19/2020 | 11/23/2020 | 50.53    |
| 22771                         | ADOBE CREATIVE CLOUD - Purch | P-CARD OTP VENDOR         |            | 11/21/2020 | 11/23/2020 | 12/01/2020 | 239.97   |
| 22772                         | PAYMO - Purchase             | P-CARD OTP VENDOR         |            | 11/23/2020 | 11/24/2020 | 12/01/2020 | 18.95    |
| 22773                         | INTERNATIONAL TRANSACTION -  | P-CARD OTP VENDOR         |            | 11/24/2020 | 11/24/2020 | 12/01/2020 | 0.15     |
| 22774                         | MAILCHIMP MONTHLY - Purch    | P-CARD OTP VENDOR         |            | 11/24/2020 | 11/25/2020 | 12/01/2020 | 79.19    |
| Org                           | Object Proj                  | Account Description       | PA Account | GL OVR?    |            | PA OVR?    | Amount   |
| 999                           | 227500                       | P-CARD CLEARING           |            | N          | N          |            | 613.10   |

12/04/2020 11:38  
CKipp

City of Carson City  
PURCHASE CARD STATEMENTS

P 42  
appcstmt

| Statement                     | Card Number                | Name On Card              | Dept       | Code       | Status     | Year/Pr    | Total  |
|-------------------------------|----------------------------|---------------------------|------------|------------|------------|------------|--------|
| 3236                          | *****4100                  | LINDA MACAULEY            | 7200       | 122020     | New        | 2021/05    | 202.65 |
| GL Effective Date: 11/09/2020 |                            | Invoice Date: 11/09/2020  |            |            |            |            |        |
| Transactn.                    | Description                | Vendor                    | Document   | Charged    | Posted     | Imported   | Amount |
| 22730                         | VERITIV EXPRESS - Purchase | VERITIV OPERATING COMPANY |            | 11/23/2020 | 11/25/2020 | 12/01/2020 | 202.65 |
| Org                           | Object Proj                | Account Description       | PA Account | GL OVR?    |            | PA OVR?    | Amount |
| 999                           | 227500                     | P-CARD CLEARING           |            | N          |            | N          | 202.65 |

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