

**Carson City Culture & Tourism Authority
Agenda Report**

Date Submitted: 06/03/20

Agenda Date Requested: 06/08/20

Time Requested: 5-10 Minutes

To: Carson City Culture & Tourism Authority - Board of Directors

From: David Peterson, Executive Director (dpeterson@visitcarsoncity.com)

Subject Title: Discussion and possible action regarding approval of Amendment #01 to Contract #CTA1920-003 with KPS3 titled "Web/Digital Development & E-Marketing/Customer Relationship Management (CRM)".

Staff Summary: This amendment would increase the contract amount by an additional \$60,000.00, for a total contract sum of \$195,000, and extend the contract term through 06/30/22.

Type of Action Requested:

Resolution

Formal Action/Motion

Ordinance

Other (Specify) Presentation Only

Recommended Board Action:

I move to approve Amendment #01 to Contract #CTA1920-003 with KPS3.

Applicable Statute, Code, Policy, Rule or Regulation:

Fiscal Impact: up to \$60,000.00

Explanation of Impact:

Funding Source: 7407201-500349

Supporting Material/Attachments: Amendment #01 to Contract #CTA1920-003

Prepared By: Chris Kipp, Operations Manager

FIRST AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT

Contract No. CTA1920-003

Title: Web/Digital Development & E-Marketing/Customer Relationship Management (CRM)

CARSON CITY CULTURE & TOURISM AUTHORITY (the "CTA") and KPS3 (the "Contractor") hereby consent to amend the INDEPENDENT CONTRACTOR AGREEMENT, Contract No. CTA1920-003 Web/Digital Development & E-Marketing/Customer Relationship Management ("Agreement") as follows:

Whereas, the Agreement provides that the contract shall be effective from May 14, 2019 to June 30, 2020, with the possibility to extend the contract by two additional fiscal years, unless sooner terminated by either party as provided in Section 7.

Whereas, the Agreement provides that it may only be amended by mutual written consent of the parties.

Therefore, the Contractor and the CTA agree that the contract term shall be extended two additional fiscal years, with the amended contract term ending June 30, 2022.

Further, the Contractor and the CTA agree that in accordance with the terms of the Agreement and for the extension of services, CTA agrees to pay Contractor compensation based upon Time and Materials and the Scope of Work (Section 2 of Agreement) Fee Schedule for the extended services for a not to exceed maximum amount of sixty thousand dollars (\$60,000.00). As set forth under the Agreement and this Amendment, the total Contract Sum shall not exceed a maximum amount of one hundred and ninety-five thousand dollars (\$195,000.00).

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms.

"CONTRACTOR"

KPS3

"CTA"

Carson City Cultural & Tourism Authority

By: _____
Rob Gaedtke, President and CEO

By: _____
David Peterson, Executive Director

Dated: _____

Dated: _____