

**Carson City Culture & Tourism Authority  
Agenda Report**

**Date Submitted:** 06/03/20

**Agenda Date Requested:** 06/08/20

**Time Requested:** 5-10 Minutes

**To:** Carson City Culture & Tourism Authority - Board of Directors

**From:** David Peterson, Executive Director ([dpeterson@visitcarsoncity.com](mailto:dpeterson@visitcarsoncity.com))

**Subject Title:** Discussion and possible action regarding approval of Amendment #01 to Contract #CTA1920-001 with KPS3 titled "Creative Content/Development & Public Relations/External Communications".

**Staff Summary:** This amendment would amend the current terms of the contract to increase the contract amount by an additional \$256,500, for a total contract sum of \$386,500, and extend the length of the contract to 06/30/22.

**Type of Action Requested:**

Resolution

Ordinance

Formal Action/Motion

Other (Specify) Presentation Only

**Recommended Board Action:** **I move to approve Amendment #01 to Contract #CTA1920-001 with KPS3.**

**Applicable Statute, Code, Policy, Rule or Regulation:**

**Fiscal Impact:** up to \$256,500.00

**Explanation of Impact:**

**Funding Source:** 7407201-500349

**Supporting Material/Attachments:** Amendment #01 to Contract #CTA1920-001

**Prepared By:** Chris Kipp, Operations Manager

**FIRST AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT**

**Contract No. CTA1920-001**

**Title: Creative Content/Development & Public Relations/External Communications**

CARSON CITY CULTURE & TOURISM AUTHORITY (the "CTA") and KPS3 (the "Contractor") hereby consent to amend the INDEPENDENT CONTRACTOR AGREEMENT, Contract No. CTA1920-001 Creative Content/Development & Public Relations/External Communications ("Agreement") as follows:

Whereas, the Agreement provides that the contract shall be effective from April 9, 2019 to June 30, 2020, with the possibility to extend the contract by two additional fiscal years, unless sooner terminated by either party as provided in Section 7.

Whereas, the Agreement provides that it may only be amended by mutual written consent of the parties.

Therefore, the Contractor and the CTA agree that the contract term shall be extended two additional fiscal years, with the amended contract term ending June 30, 2022.

Further, the Contractor and the CTA agree that in accordance with the terms of the Agreement and for the extension of services, CTA agrees to pay Contractor compensation based upon Time and Materials and the Scope of Work (Section 2 of Agreement) Fee Schedule for the extended services for a not to exceed maximum amount of two hundred fifty-six thousand and five hundred dollars (\$256,500.00). As set forth under the Agreement and this Amendment, the total Contract Sum shall not exceed a maximum amount of three hundred eighty-six thousand and five hundred dollars (\$386,500.00).

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms.

**"CONTRACTOR"**

KPS3

**"CTA"**

Carson City Cultural & Tourism Authority

By: \_\_\_\_\_  
Rob Gaedtke, President and CEO

By: \_\_\_\_\_  
David Peterson, Executive Director

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_