

**Carson City Culture & Tourism Authority
Agenda Report**

Date Submitted: 03/04/20

Agenda Date Requested: 03/09/20

Time Requested: 5 Minutes

To: Carson City Culture & Tourism Authority - Board of Directors

From: David Peterson, Executive Director (dpeterson@visitcarsoncity.com)

Subject Title: Discussion and possible action regarding approval of the CTA Statement of Accounts Payable checks for January 2020.

Staff Summary: The CTA Board will review the invoice listing for Accounts Payable Checks totaling \$146,087.57 for January 2020, for possible approval.

Type of Action Requested:

(____) Resolution

(____) Ordinance

(_xx_) Formal Action/Motion

(___) Other (Specify) Presentation Only

Recommended Board Action: **I move to approve the CTA Account Activity Statement of Accounts Payable Checks for January, 2020.**

Applicable Statute, Code, Policy, Rule or Regulation: n/a

Fiscal Impact:

Explanation of Impact:

Funding Source:

Supporting Material/Attachments: CTA Invoice Listing of Accounts Payable Checks for January, 2020.

Prepared By: Chris Kipp, Operations Manager

03/01/2020 18:41
CKipp

City of Carson City
INVOICE LIST BY GL ACCOUNT

P 1
apinvgl

YEAR/PERIOD: 2020/7 TO 2020/7	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	7407200								CTA - EXECUTIVE
	740-98-72-7200-000-500440-								BUILDING RENTAL
	000360 CARSONCITYSQUARELLC	2139	0	2020	7	INV P	5,152.00	011020ET 903077579	202001 Rent/SWG 11/
	000953 ISTOREAGE50EASTBUSINE	IStorage02-0620	0	2020	7	INV P	3,625.00	011720ET 903077716	2020 Feb-June 2020
							8,777.00		ACCOUNT TOTAL
	740-98-72-7200-000-500444-								OFFICE EQUIPMENT RENTAL
	001589 PITNEYBOWESINC	3310389684	0	2020	7	INV P	195.66	011720ET 903077806	10/29/19-01/28/20
							195.66		ACCOUNT TOTAL
	740-98-72-7200-000-500625-								OPERATING SUPPLIES
	001049 KONICAMINOLTAPREMIER	66574399	0	2020	7	INV P	39.30	013120OL 903078019	02/01/20-02/29/20 D
	001049 KONICAMINOLTAPREMIER	66574417	0	2020	7	INV P	128.62	013120OL 903078019	02/01/20-02/29/20 P
							167.92		
	001599 PONDEROSASTAMPENGRAV	202826	0	2020	7	INV P	10.00	021420OL 903078416	Name Plate Jess Wea
							177.92		ACCOUNT TOTAL
	740-98-72-7200-000-500710-								TELEPHONE
	000071 ALLSTREAM	6382321	0	2020	7	INV P	.08	012420ET 903077861	
	000071 ALLSTREAM	7200	0	2020	7	INV P	16.37	012420ET 903077861	
							16.45		
							16.45		ACCOUNT TOTAL
	740-98-72-7200-000-500712-								POWER
	001458 NVENERGY	67482002802261-12	0	2020	7	INV P	170.58	011720ET 903077795	11/27/19-12/31/19 1
	001458 NVENERGY	67482002802279-12	0	2020	7	INV P	108.16	011720ET 903077795	11/27/19-12/31/19 1
							278.74		
							278.74		ACCOUNT TOTAL
	740-98-72-7200-000-500713-								HEATING
	000360 CARSONCITYSQUARELLC	2139	0	2020	7	INV P	444.40	011020ET 903077579	202001 Rent/SWG 11/
							444.40		ACCOUNT TOTAL
	740-98-72-7200-000-502512-								3/8% NCOT
	001342 NEVADADEPARTMENTOFTA	201911NVTAX	0	2020	7	INV P	4,702.00	021420OL 903078398	201911 NCOT 3/8%
							4,702.00		ACCOUNT TOTAL
							14,592.17		ORG 7407200 TOTAL

03/01/2020 18:41
CKipp

City of Carson City
INVOICE LIST BY GL ACCOUNT

P 2
apinvgl

YEAR/PERIOD: 2020/7 TO 2020/7	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	7407201								CTA - MARKETING
	740-98-72-7201-000-500349-								CONTRACTUAL SERVICES
	000479 COMPUTERARTISTRY	CTA2019-RFP_147	0	2020	7	INV P	633.75	012420ET	903077882 12/01/19-01/09/20
	001050 KPS3	40246	0	2020	7	INV P	8,925.00	012420ET	903077898 Creative Content 20
	001050 KPS3	40247	0	2020	7	INV P	16,555.00	012420ET	903077898 Web Dev/CRM 201912
							25,480.00		
							ACCOUNT TOTAL		26,113.75
	740-98-72-7201-000-500444-								OFFICE EQUIPMENT RENTAL
	001048 KONICAMINOLTABUSINES	263182496	0	2020	7	INV P	1,137.50	012420ET	903077897 12/26/19-01/25/20 M
	001049 KONICAMINOLTAPREMIER	66217389	0	2020	7	INV P	690.09	011020ET	903077604 01/01/20-01/31/2020
	001049 KONICAMINOLTAPREMIER	66217415	0	2020	7	INV P	2,623.55	011020ET	903077604 01/01/20-01/31/20 P
	001049 KONICAMINOLTAPREMIER	66574399	0	2020	7	INV P	690.09	013120OL	903078019 02/01/20-02/29/20 D
	001049 KONICAMINOLTAPREMIER	66574417	0	2020	7	INV P	2,623.55	013120OL	903078019 02/01/20-02/29/20 P
							6,627.28		
							ACCOUNT TOTAL		7,764.78
	740-98-72-7201-000-500540-								PUBLICITY/SPECIAL EVENTS
	000073 ALLWORLDSPORTS	89	0	2020	7	INV P	20,000.00	013120OL	903077974 2020 AWS Co-Op Mark
	001388 NEVADASTATEMUSEUM	434	0	2020	7	INV P	2,500.00	013120OL	903078095 Mint 150th Sponsors
	001695 RENOTAHOETERRITORY	RRL2020	0	2020	7	INV P	500.00	021420OL	903078427 2020 Rural Roundup
							ACCOUNT TOTAL		23,000.00
	740-98-72-7201-000-500542-								PRINTING/ADVERTISING
	000372 CARSONNOWLLC	0004514	0	2020	7	INV P	540.00	011020ET	903077581 12/25/19-01/24/20
	000372 CARSONNOWLLC	0004585	0	2020	7	INV P	540.00	021420OL	903078313 01/25/20-02/24/20
							1,080.00		
	000831 GREENHOUSEPROJECT	2020-00007	0	2020	7	INV P	2,500.00	022120OL	903078525 2020 Concert Under
	001364 NEVADAMAGAZINESTATEO	20201644	0	2020	7	INV P	5,500.00	013120OL	903078092 Grant RT-20-01-020
							ACCOUNT TOTAL		9,080.00
	740-98-72-7201-000-500545-								MEMBERSHIP / PUBLICATIONS
	000341 CARSONCITYDOWNTOWNBU	2020CCDBA	0	2020	7	INV P	75.00	012420ET	903077875 Membership Renewal
							ACCOUNT TOTAL		75.00
	740-98-72-7201-000-500625-								OPERATING SUPPLIES
	002487 KATHARINEJCOX	1203C	0	2020	7	INV P	45.00	011720ET	903077720 Promo Flyer NTA

03/01/2020 18:41
CKipp

City of Carson City
INVOICE LIST BY GL ACCOUNT

P 3
apinvgl

YEAR/PERIOD: 2020/7 ACCOUNT/VENDOR	TO 2020/7 INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
002755 BRIANPAULWALKER	261	0	2020	7	INV P	50.00	0214200L 903078305	RT-20-01-024 Video
999913 James Salanoa	Salanoa2001	0	2020	7	INV P	138.97	012420ET 903077910	Reimbursement for G
ACCOUNT TOTAL						233.97		
ORG 7407201 TOTAL						66,267.50		
7407211 CTA - VISITORS CENTER								
740-98-72-7211-000-500625- OPERATING SUPPLIES								
000724 FIRSTCHOICESERVICES	466087	0	2020	7	INV P	25.00	011020ET 903077596	202001 Rental
000724 FIRSTCHOICESERVICES	469256	0	2020	7	INV P	177.90	0214200L 903078335	Coffee for Gift Sto
000724 FIRSTCHOICESERVICES	469543	0	2020	7	INV P	25.00	0214200L 903078335	2020/02 Rental
						227.90		
ACCOUNT TOTAL						227.90		
ORG 7407211 TOTAL						227.90		
7407252 CTA - V&T CAPITAL PROJECTS								
740-98-72-7252-000-502503- NV COMM V&T RAILWAY								
001336 NEVADACOMMRECONSTRUC	1003	0	2020	7	INV P	65,000.00	0131200L 903078090	FY20 Annual Disburs
ACCOUNT TOTAL						65,000.00		
ORG 7407252 TOTAL						65,000.00		
=====								
FUND 740 CARSON CITY TOURISM AUTHORITY TOTAL:						146,087.57		
=====								

** END OF REPORT - Generated by Chris Kipp **