

**Carson City Culture & Tourism Authority
Agenda Report**

Date Submitted: 02/05/20

Agenda Date Requested: 02/10/20

Time Requested: 5 Minutes

To: Carson City Culture & Tourism Authority - Board of Directors

From: David Peterson, Executive Director (dpeterson@visitcarsoncity.com)

Subject Title: Discussion and possible action regarding approval of the CTA Statement of Accounts Payable checks for December 2019.

Staff Summary: The CTA Board will review the invoice listing for Accounts Payable Checks totaling \$86,406.13 for December 2019, for possible approval.

Type of Action Requested:

Resolution

Ordinance

Formal Action/Motion

Other (Specify) Presentation Only

Recommended Board Action: **I move to approve the CTA Account Activity Statement of Accounts Payable Checks for December, 2019.**

Applicable Statute, Code, Policy, Rule or Regulation: n/a

Fiscal Impact:

Explanation of Impact:

Funding Source:

Supporting Material/Attachments: CTA Invoice Listing of Accounts Payable Checks for December, 2019

Prepared By: Chris Kipp, Operations Manager

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City of Carson City
INVOICE LIST BY GL ACCOUNT

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YEAR/PERIOD: 2020/6	TO 2020/6											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK	RUN	CHECK	DESCRIPTION			
7407200									CTA - EXECUTIVE			
7407200 500349									CONTRACTUAL SERVICES			
000646 EIDEBAILLYLLP	EI00893222	0	2020 6	INV	P	2,290.00	121319ET	903077017	Final Billing 10/26			
						ACCOUNT TOTAL				2,290.00		
7407200 500440									BUILDING RENTAL			
000360 CARSONCITY SQUARELLC	2133	0	2020 6	INV	P	5,152.00	121319ET	903077005	201912 Rent/SWG 10/			
000953 I STORAGE50EASTBUSINE	IStorage0119	0	2020 6	INV	P	725.00	122719OL	903077363	201901 Rent Unit #3			
						ACCOUNT TOTAL				5,877.00		
7407200 500545									MEMBERSHIP / PUBLICATIONS			
000336 CARSONCITYCHAMBEROFC	12540	0	2020 6	INV	P	275.00	122019ET	903077164	02/01/20-02/01/21			
						ACCOUNT TOTAL				275.00		
7407200 500625									OPERATING SUPPLIES			
001049 KONICAMINOLTAPREMIER	65460502	0	2020 6	INV	P	33.17	010320ET	903077524	201911 Konica Late			
						ACCOUNT TOTAL				33.17		
7407200 500710									TELEPHONE			
000071 ALLSTREAM	6382321	0	2020 6	INV	P	.49	122719OL	903077314				
000071 ALLSTREAM	7200	0	2020 6	INV	P	16.95	122719OL	903077314				
										17.44		
						ACCOUNT TOTAL				17.44		
7407200 500712									POWER			
001458 NVENERGY	67482002802261-11	0	2020 6	INV	P	155.37	121319ET	903077098	10/29/19-11/27/19 1			
001458 NVENERGY	67482002802279-11	0	2020 6	INV	P	98.41	121319ET	903077098	10/29/19-11/27/19 1			
										253.78		
						ACCOUNT TOTAL				253.78		
7407200 500713									HEATING			
000360 CARSONCITY SQUARELLC	2133	0	2020 6	INV	P	270.83	121319ET	903077005	201912 Rent/SWG 10/			
						ACCOUNT TOTAL				270.83		
7407200 502512									3/8% NCOT			
001342 NEVADADEPARTMENTOFTA	201910NVTAX	0	2020 6	INV	P	6,731.05	122019ET	903077231	201910 NCOT 3/8%			
						ACCOUNT TOTAL				6,731.05		
						ORG 7407200 TOTAL				15,748.27		

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YEAR/PERIOD: 2020/6 TO 2020/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
	7407201								CTA - MARKETING
	7407201 500340								CONTRACT EMPLOYEES
	001700 RESOURCECONCEPTSINC	19-1360	0	2020	6	INV P			8,045.90 122019ET 903077264 07/01/19-07/31/19 W
	002746 BRIANLONDON	72	0	2020	6	INV P			8,000.00 122019ET 903077158 04/2019-06/2020 Eve
	002755 BRIANPAULWALKER	253	0	2020	6	INV P			1,000.00 122719OL 903077330 2019 NV Day Video P
	002756 KYLESMAINE	Smaine 1219	0	2020	6	INV P			1,000.00 122719OL 903077371 2019 NV Day Video/I
									ACCOUNT TOTAL 18,045.90
	7407201 500349								CONTRACTUAL SERVICES
	000479 COMPUTERARTISTRY	CTA2019RFP_146	0	2020	6	INV P			536.25 121319ET 903077013 10/18/19-11/30/19
	001050 KPS3	40006	0	2020	6	INV P			11,294.77 122019ET 903077206 1911 Creative Conte
	001050 KPS3	40007	0	2020	6	INV P			37,730.00 122019ET 903077206 1911 Web Develop/CR
									49,024.77
									ACCOUNT TOTAL 49,561.02
	7407201 500444								OFFICE EQUIPMENT RENTAL
	001048 KONICAMINOLTABUSINES	262632412	0	2020	6	INV P			1,137.50 121319ET 903077037 11/26/19-12/25/19 M
	001049 KONICAMINOLTAPREMIER	65460502	0	2020	6	INV P			690.09 010320ET 903077524 201911 Duplo Lease/
									ACCOUNT TOTAL 1,827.59
	7407201 500544								NEVADA DAY
	002757 SHELBYHOLTE	191101	0	2020	6	INV P			200.00 122719OL 903077471 NV Day 2019 Photos
									ACCOUNT TOTAL 200.00
	7407201 500625								OPERATING SUPPLIES
	001030 KIPPCHRISTINE	Kipp1912	0	2020	6	INV P			140.00 122019ET 903077203 Reimburse RTT Lunch
	002487 KATHARINEJCOX	1008B	0	2020	6	INV P			570.00 121319ET 903077033 Promo flyers/Arts A
									ACCOUNT TOTAL 710.00
									ORG 7407201 TOTAL 70,344.51
	7407211								CTA - VISITORS CENTER
	7407211 500625								OPERATING SUPPLIES
	000724 FIRSTCHOICESERVICES	463087	0	2020	6	INV P			25.00 121319ET 903077021 201912 Rental
	000724 FIRSTCHOICESERVICES	465399	0	2020	6	INV P			257.90 122019ET 903077190 Cups, Coffee for Gi
	000724 FIRSTCHOICESERVICES	465848	0	2020	6	INV P			30.45 010320ET 903077517 Coffee for Gift Sho
									313.35

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YEAR/PERIOD: 2020/6 TO 2020/6	ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	CHECK RUN CHECK	DESCRIPTION
				ACCOUNT TOTAL	313.35	
				ORG 7407211 TOTAL	313.35	
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	FUND 740	CARSON CITY TOURISM AUTHORITY		TOTAL:	86,406.13	
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** END OF REPORT - Generated by Chris Kipp **