

**Carson City Culture & Tourism Authority
Agenda Report**

Date Submitted: 06/19/19

Agenda Date Requested: 06/24/19

Time Requested: 10 Minutes

To: Carson City Culture & Tourism Authority - Board of Directors

From: David Peterson, Executive Director

Subject Title: **For Possible Action: Discussion and possible action regarding a proposed Memorandum of Understanding (MOU) to extend the 1st Amended Cooperative Agreement for Administrative Services and Facility Use and Management between Carson City and the Carson City Culture & Tourism Authority, dated March 1, 2018, for a period of sixty days.**

Staff Summary: Approval of the proposed MOU would extend the terms of the 1st Amended Cooperative Agreement for Administrative Services and Facility Use and Management between Carson City and the Culture & Tourism Authority for sixty days with all terms and conditions remaining in full force and effect while staff continues to negotiate and prepare a new draft agreement for approval.

Type of Action Requested:

Resolution

Ordinance

Formal Action/Motion

Other (Specify) Presentation Only

Recommended Board Action: I move to approve the MOU as presented.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 277.180

Fiscal Impact: Yes, the 2% to be used for City administrative services, facility use and management, and Arts & Culture payment will be deducted from of the total 11% transient lodging tax rate. This has been budgeted for in FY20.

Explanation of Impact: 2% of the total 11% transient lodging tax revenue received

Funding Source: 1% from 7407254 502533 for Arts & Culture
1% from 7407200 502513 for City services

Supporting Material: MOU to extend the 1st Amended Cooperative Agreement for Administrative Services and Facility Use and Management between Carson City and the Carson City Culture & Tourism Authority

Prepared By: Chris Kipp, Operations Manager

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between Carson City, a consolidated municipality and political subdivision of the State of Nevada, and the Carson City Culture & Tourism Authority (“CTA”), a County Fair and Recreation Board created by the City pursuant to NRS 244A.597.

Recitals

WHEREAS, Carson City and the CTA are currently parties to a 1st Amended Cooperative Agreement for Administrative Services and Facility Use & Management (“Cooperative Agreement”);

WHEREAS, the Cooperative Agreement will expire on June 30, 2019;

WHEREAS, Carson City and the CTA have been negotiating a new agreement but it is anticipated that it will not be completed prior to the expiration of the current Cooperative Agreement;

WHEREAS, Carson City and the CTA desire to temporarily extend the terms and conditions of the current Cooperative Agreement while a new draft agreement is prepared for approval by Carson City Board of Supervisors and the CTA Board of Directors; and,

NOW, THEREFORE, in consideration of the mutual undertakings herein, and for other good and valuable consideration, it is agreed as follows:

1. All terms, conditions and requirements of the current Cooperative Agreement shall be extended for 60 days and shall remain in full force and effect until August 29, 2019.

In witness whereof, the parties hereto have caused this MOU to be executed by their respective, duly appointed representatives as noted by their signatures below.

CARSON CITY, NEVADA

**CARSON CITY CULTURE & TOURISM
AUTHORITY**

Mayor – Robert L. Crowell
Board of Supervisors

Executive Director – David Peterson
Culture & Tourism Authority

Date

Date

Attest:

Approved as to Legality and Form:

Aubrey Rowlett – Carson City Clerk

Deputy District Attorney

Date

Date