

**CARSON CITY VISITORS BUREAU
FY17 TENTATIVE BUDGET HEARING MINUTES
MAY 18, 2016**

The FY17 Tentative Budget hearing of the Carson City Visitors Bureau was held Wednesday, May 18, 2016 at the Carson City Community Center, 851 E. William Street, Sierra Room, Carson City, NV beginning at 4:00 p.m.

PRESENT: Jonathan Boulware, Chairman
Stan Jones, Vice Chairman
Jesse Dhami
Karen Abowd
Renee Plain

STAFF PRESENT: Joel Dunn, Executive Director
Chris McQueary, Executive Assistant
Linda Macauley, Administrative Assistant

OTHERS PRESENT: Jason Woodbury, Carson City District Attorney

Call to Order.

Roll call was taken and a quorum was present.

Mr. Boulware led the Pledge of Allegiance.

MR. BOULWARE BROUGHT THE NEXT ITEM TO THE BOARD'S ATTENTION – PUBLIC COMMENTS AND DISCUSSION (FIVE MINUTE TIME LIMIT).

None.

MR. BOULWARE BROUGHT THE NEXT ITEM TO THE BOARD'S ATTENTION – FOR POSSIBLE ACTION: HOLD A PUBLIC HEARING TO CONSIDER APPROVAL OF THE FISCAL YEAR 2016/2017 (FY17) BUDGET FOR THE CARSON CITY VISITORS BUREAU

Mr. Boulware directed that questions will be taken from CCVB staff. Then, questions from the Board.

Mr. Dunn stated that as a matter of record there was a late change in this board packet. Penny Hampton with the Department of Taxation made one small change in the information; copies were distributed and copies were available at the back of the Community Center room in which this meeting took place.

Ms. Abowd asked how the room taxes were estimated, and if this included the 1% increase for the arts position? **Mr. Dunn** said yes, and explained the numbers. **Mr. Jones** asked if the budget projections are based on 2017 being a legislative year; **Mr. Dunn** said no, they are based on the 2016 year.

Mr. Boulware asked if other Board members had questions; there were none.

He then asked if the public had questions; there were none.

Mr. Dunn stated that he had no changes to the budget packet. **Mr. Jones** asked if Kohn and Company will do three audits; **Mr. Dunn** replied that what is listed in this budget report is for CCVB annual audit.

But there is budget for three audits of properties. **Ms. Abowd** asked about the change in agenda posting; **Ms. McQueary** answered that yes, Penny Hampton had changes on page 7 which resulted in some formula changes, and she also needed to know where the demographics came from. **Mr. Dhami** asked where the decrease in salaries and wages will be coming from? **Mr. Dunn** explained the ‘admin’ categories have been moved out of this main area. **Mr. Dhami** also asked salary questions: the new arts position will be from about \$104,000, the CCVB is also affording the intern marketing person a benefits package, merit increases for the upcoming year are also reflected in this, and the Visitor Ambassador Program pay at about \$10/hour. **Mr. Dhami** asked about the increase in budget for supplies; **Mr. Dunn** replied that there will no longer be a bond payment, plus a significant increase in our marketing. **Mr. Dhami** asked why we have a contingency now + have we ever used it; \$20,000 will continue to be listed on the reports, and no.

Ms. Abowd moved to approve the 2016/2017 (FY17) budget for the Carson City Visitors Bureau as presented.

Second – **Ms. Plain**

Approved – Unanimously

**MR. BOULWARE BROUGHT THE NEXT ITEM TO THE BOARD’S ATTENTION –
PUBLIC COMMENT (five minute time limit)**

None.

**MR. BOULWARE BROUGHT THE NEXT ITEM TO THE BOARD’S ATTENTION –
BOARD COMMENTS OR ANNOUNCEMENTS: TOPICS NOT RELATING TO CURRENT AGENDA.**

None.

**MR. BOULWARE BROUGHT THE NEXT ITEM TO THE BOARD’S ATTENTION –
FOR POSSIBLE ACTION: TO ADJOURN**

Mr. Jones moved to adjourn at 4:15 p.m.

Second – **Ms. Abowd**

Approved – Unanimously

Approved: _____
Jonathan Boulware, Chairman

Attest: _____
Stan Jones, Vice Chairman

Tapes of this meeting are available at the office of the Carson City Visitors Bureau,
716 North Carson Street, Carson City, Nevada 89701.

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