

**Carson City Visitors Bureau
Agenda Report**

Date Submitted: 06/01/17

Agenda Date Requested: 06/06/17

Time Requested: 20 Minutes

To: Carson City Visitors Bureau - Board of Directors

From: Joel Dunn, Executive Director

Subject Title: Review and evaluate the performance of Joel Dunn, Executive Director and to possibly establish a merit increase to take effect on May 31, 2017.

Staff Summary: *The CCVB Board shall conduct a public meeting to review the job performance of the Executive Director. Deliberations regarding character, competence and performance relevant to existing, and proposed goals or objectives, may be conducted. The Board of Directors may also establish a merit increase at this time.*

Type of Action Requested:

Resolution

Ordinance

Formal Action/Motion

Other (Specify) Presentation Only

Recommended Board Action:

I move to approve a salary adjustment of ___% for the Executive Director of the Carson City Visitors Bureau as a result of the performance evaluation for the period of June 1, 2016 to May 31, 2017. The compensation adjustment will be retroactive to the performance review date of May 31, 2017.

Applicable Statute, Code, Policy, Rule or Regulation: n/a

Fiscal Impact: n/a

Explanation of Impact: n/a

Funding Source: n/a

Supporting Material: None

Prepared By: Joel Dunn, Executive Director