

## CARSON CITY VISITORS BUREAU MASTER BUDGET REPORT

REPORTING PERIOD 7/1/13 TO 02/28/14

FY14 BEGINNING FUND BALANCE	FY13 APPROVED CARRY OVER	FY13 FORECAST CARRY OVER	FY13 FORECAST CARRY OVER	UNREALIZED REVENUE
VISITORS BUREAU BEGINNING FUND BALANCE	485,339	536,954	536,954	-
V&T CAPITAL PROJECTS FUND BEGINNING BALANCE	186,887	249,747	249,747	-
CAPITAL PROJECTS FUND BEGINNING BALANCE	144,903	136,421	136,421	-
<b>TOTAL</b>	<b>817,129</b>	<b>923,122</b>	<b>923,122</b>	<b>-</b>

  

FY14 REVENUE	FY14 APPROVED	FY14 FORECAST	YTD RECEIVED	UNREALIZED REVENUE
VISITORS BUREAU ROOM TAX	620,302	790,434	579,454	210,981
V&T CAPITAL PROJECTS FUND ROOM TAX	253,985	263,478	193,151	70,327
CAPITAL PROJECTS FUND ROOM TAX	253,985	263,478	193,151	70,327
GIFT STORE	17,000	17,000	5,228	11,772
GRANTS	-	22,500	-	22,500
VISITORS BUREAU INTEREST INCOME	1,000	1,000	-	1,000
V&T CAPITAL PROJECTS FUND INTEREST INCOME	307	310	-	310
CAPITAL PROJECTS FUND INTEREST INCOME	268	270	-	270
<b>TOTAL</b>	<b>1,146,847</b>	<b>1,358,470</b>	<b>970,984.25</b>	<b>387,486</b>

  

<b>FY14 EXPENDABLE REVENUE TOTAL</b>	<b>1,963,976</b>	<b>2,281,592</b>	<b>1,894,106.25</b>	<b>387,486</b>
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INTERGOVERNMENTAL EXPENDITURES	FY14 APPROVED	FY14 FORECAST	YTD EXPENDITURES	BALANCE
NCOT 3/8%	-	49,402	38,058	11,344
CCPR FIELD MAINT 3/16%	-	24,701	25,375	(674)
CC INTERLOCAL AGREEMENT	-	98,804	-	98,804
V&T CAPITAL PROJECT FUND 2%	250,170.00	333,478	70,000	263,478
CAPITAL PROJECT FUND 2%	320,169.00	333,478	70,000	263,478
<b>TOTAL</b>	<b>(570,339)</b>	<b>(839,864)</b>	<b>(203,433.52)</b>	<b>(636,430.13)</b>

  

VISITORS BUREAU SALARIES & WAGES	FY14 APPROVED	FY14 FORECAST	YTD EXPENDITURES	BALANCE
SALARIES 0101	200,000	192,737	108,927	83,810
SALARIES 0102	-	25,152	14,706	10,446
MANAGEMENT LEAVE 0106	-	-	2,060	(2,060)
ANNUAL LEAVE 0107	-	-	10,093	(10,093)
SICK LEAVE 0108	-	-	171	(171)
OVERTIME 0111	-	-	89	(89)
HOLIDAY PAY 0116	-	-	7,729	(7,729)
LEAVE PAYOUT	-	5,247	5,247	-
CAR ALLOWANCE 0270	-	3,000	1,962	1,038
<b>TOTAL</b>	<b>(200,000)</b>	<b>(226,136)</b>	<b>(150,983.31)</b>	<b>(75,153)</b>

  

VISITORS BUREAU EMPLOYEE BENEFITS	FY14 APPROVED	FY14 FORECAST	YTD EXPENDITURES	BALANCE
MEDICARE 0225	-	3,203	2,108	1,095
RETIREMENT 0230	-	50,402	33,048	17,354
GROUP INSURANCE 0240	-	39,956	25,079	14,878
DISABILITY INSURANCE 0242	-	-	-	-
WORKERS COMP. 0250	-	3,424	1,157	2,267
PHONE ALLOWANCE 0271	-	-	-	-
<b>TOTAL</b>	<b>(85,000)</b>	<b>(96,986)</b>	<b>(61,392.44)</b>	<b>(35,593)</b>

  

<b>UNEMPLOYMENT CLAIMS</b>	-	(10,590)	(2,442)	(8,148)
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<b>VISITORS BUREAU SALARIES - BENEFITS TOTAL</b>	<b>(285,000)</b>	<b>(333,712)</b>	<b>(214,817.75)</b>	<b>(118,894)</b>
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## CARSON CITY VISITORS BUREAU MASTER BUDGET REPORT

VISITORS BUREAU PROFESSIONAL SERVICES	FY14 APPROVED	FY14 FORECAST	YTD EXPENDITURES	BALANCE
TRAINING/CONFERENCE/WORKSHOPS 0330	-	2,539	2,289	250
CONTRACT EMPLOYEES 0340	-	78,063	74,748	3,314
CONTRACTUAL AGREEMENTS/SERVICES 0349	-	72,500	72,012	488
<b>TOTAL</b>	-	<b>(153,102)</b>	<b>(149,048.99)</b>	<b>(4,052.51)</b>
 <b>VISITORS BUREAU PROPERTY SERVICES</b>				
EQUIPMENT REPAIR & MAINT. 0430	-	4,500	3,199	1,301
RENT 0440	-	1,200	823	377
OFFICE EQUIPMENT RENTAL/LEASE 0444	-	14,500	9,451	5,049
<b>TOTAL</b>	-	<b>(20,200)</b>	<b>(13,473.16)</b>	<b>(6,727)</b>
 <b>VISITORS BUREAU OTHER SERVICES</b>				
INSURANCE 0511	-	500	434	66
DUES/MEMBERSHIP/PUBLICATIONS 0545	-	2,600	2,495	105
TRAVEL/LODGING 0580	-	6,800	7,549	(749)
<b>TOTAL</b>	-	<b>(9,900)</b>	<b>(10,478.01)</b>	<b>578.01</b>
 <b>VISITORS BUREAU OPERATING SUPPLIES</b>				
OFFICE SUPPLIES 0601	-	10,000	9,213	787
OPERATING SUPPLIES 0625	-	30,500	30,007	493
SMALL FURNISHINGS 0675	-	1,800	1,558	242
<b>TOTAL 06-25</b>	-	<b>(42,300)</b>	<b>(40,778.14)</b>	<b>(1,522)</b>
 <b>VISITORS BUREAU MARKETING &amp; ADVERTISEMENT</b>				
SPECIAL EVENT 0540	-	40,000	35,800	4,200
PRINTING/COPYING - IN-HOUSE 0542	-	62,000	52,868	9,132
TRADE SHOWS 0543	-	1,100	1,775	(675)
GOLF PROJECTS	-	6,500	1,534	4,966
<b>TOTAL</b>	-	<b>(109,600)</b>	<b>(91,976.81)</b>	<b>(17,623)</b>
 <b>VISITORS BUREAU UTILITIES</b>				
TELEPHONE 0710	-	4,500	3,784	716
POWER 0712	-	2,500	1,525	975
UTILITIES GAS 0713	-	400	523	(123)
<b>TOTAL</b>	-	<b>(7,400)</b>	<b>(5,832.20)</b>	<b>(1,567.80)</b>
<b>VISITORS BUREAU SERVICE AND SUPPLIES TOTAL</b>	-	<b>(342,502)</b>	<b>(311,587.31)</b>	<b>(30,914)</b>