



**Carson City Visitors Bureau  
Board of Directors  
Regular Meeting**

**DATE:** June 13, 2016  
**TIME:** 4:00 p.m.  
**LOCATION:** Carson City Community Center - Sierra Room,  
851 E. William St. Carson City, NV 89701

**AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Comments and Discussion (five minute time limit):** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Carson City Visitors Bureau Board (Bureau). In order for members of the public to participate in the Bureau's consideration of an agenda item, the Bureau strongly encourages members of the public to comment on an item during the item itself, subject to a five minute limit. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.
- 5. For Possible Action:** Adoption of Agenda
- 6. For Possible Action:** Approval of Minutes – May 9<sup>th</sup>, 2016 Board Meeting.
- 7. For Possible Action:** Approval of Minutes – May 18<sup>th</sup>, 2016 Budget Hearing.
- 8. For Possible Action:** Approval of the adjusted FY16 budget report.
- 9. For Possible Action:** Approval for ratification of monthly bills for April and May, 2016.
- 10. For Discussion Only:** Waiver of delinquent payment of transient lodging tax (June 1% increase) CCMC 4.08.180 (2).

## Non-Action Items:

- a. Executive Directors Report – *Joel Dunn*
- b. Update on Arts & Culture Coordinator Recruitment – *Joel Dunn*
- c. Update on Comp Refund Request – *Joel Dunn*
- d. Update on Public Art Bike Racks– *Joel Dunn*
- e. Marketing Report – *Kyle Horvath*
- f. **July Meeting 7/11/16**

### 11. Public Comment (five minute time limit)

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

### 12. Board Comments or Announcements: Topics not relating to current Agenda.

### 13. For Possible Action: To Adjourn

**Agenda Management Notice** - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Notice to persons with disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Carson City Visitors Bureau in writing at 716 N. Carson Street, Carson City, NV, 89701, or by calling (775)687-7410 at least 24 hours in advance.

If a person willfully disrupts a meeting, to the extent that its orderly conduct is made impractical, the person may be removed from the meeting. NRS 241.030(5)(b) and Nevada Attorney General Open Meeting Law Manual, section 8.06.

This notice has been posted in the following locations on Wednesday, June 8<sup>th</sup>, 2016: Office of the Carson City Visitors Bureau – 716 N. Carson St.; Carson City Hall – 201 N. Carson St.; Carson City Community Center – 851 E. William St.; Carson City Library – 900 N. Roop St. and on the Carson City Visitors Bureau web site: [www.visitcarsoncity.com](http://www.visitcarsoncity.com)

To request a copy of the supporting materials for this meeting, contact Chris McQueary at [CMcQueary@visitcarsoncity.com](mailto:CMcQueary@visitcarsoncity.com) or call (775) 687-7410. The agenda and supporting material are available on the Carson City Visitors Bureau web site:

[www.visitcarsoncity.com](http://www.visitcarsoncity.com) and at the office of the Carson City Visitors Bureau – 716 N. Carson Street, Carson City, Nevada.